



FOR INFORMATIONAL PURPOSES ONLY. SPANISH VERSION PREVAILS

## INMOBILIARIA COLONIAL, SOCIMI, S.A.

### ORDINARY GENERAL MEETING OF SHAREHOLDERS (JUNE 2021)

#### COMMUNICATION CHANNELS BETWEEN INMOBILIARIA COLONIAL, SOCIMI, S.A. AND ITS SHAREHOLDERS TO REQUEST INFORMATION RELATING TO ITEMS ON THE AGENDA FOR THE GENERAL MEETING AND OTHER RIGHTS TO INFORMATION

#### 1. RIGHT TO INFORMATION

##### *1.1. Information available on the registered office and on the corporate website*

The shareholders of Inmobiliaria Colonial, SOCIMI, S.A. (the “**Company**”) have the right to access and examine the documents stated below at the registered office at Paseo de la Castellana 52, Madrid and on the corporate website ([www.inmocolonial.com](http://www.inmocolonial.com)), and to request the free delivery and dispatch thereof. Shareholders of the Company may also access and examine this documentation at the Company's offices in Avenida Diagonal 532, Barcelona. Without detriment to the above, we hereby recommend that any shareholders who would like a copy of whichever documents below email their request to [accionistas@inmocolonial.com](mailto:accionistas@inmocolonial.com).

- The announcement of the call.
- The total number of shares and voting rights on the date of the call.
- The full texts of the motions on all and any items on the Agenda and, where appropriate, the motions submitted by shareholders.

In addition, regarding the items on the agenda concerning the annual financial statements, the distribution of profit, business management, and auditor reelection, the following is provided:

- The individual annual financial statements (comprising the Balance Sheet, Income Statement, Statement of Changes in Equity, Statement of Cash Flows and the Notes to the financial statements) for 2020, along with the corresponding audit report.
- The consolidated financial statements (comprising the Consolidated Statement of Financial Position, the Consolidated Statement of Comprehensive Income, the Consolidated Statement of Changes in Equity, the Consolidated Statement of Cash Flows and the Consolidated Notes to the financial statements) for 2020, along with the corresponding audit report.
- Individual and consolidated management reports for 2020.
- Annual corporate governance report for 2020.
- Audit and Control Committee report on the independence of the external auditor.
- Report by the Audit and Control Committee on its operations.
- Report by the Appointments and Remuneration Committee on its operations.

In connection with the items on the Agenda regarding the authorisations granted to the Board of Directors, the following is provided:

- Report by the Board of Directors on the proposed resolution to authorise the Board of Directors to increase the share capital pursuant to article 297.1.b) of the revised text of the Spanish Limited Liability Companies Law.
- Report of the Board of Directors regarding the motion to authorise the Board to issue bonds that can be converted into new Company shares or other similar securities that may give the direct or indirect right to subscribe to Company shares, with the express option to disapply shareholders' preemptive right, and to increase the share capital as required in order to convert the aforesaid securities.

In connection with the items on the agenda regarding the remuneration of Directors, the following is provided:

- Directors' Remuneration Policy for 2021, 2022 and 2023.
- Report by the Appointments and Remuneration Committee on the motion to adopt the Directors' Remuneration Policy for 2021, 2022 and 2023.
- Report by the Board of Directors on the motion to adopt the Directors' Remuneration Policy for 2021, 2022 and 2023.
- Annual Report on the Directors' Remuneration for 2020.

In connection with the items on the agenda regarding the amendment of the Company Bylaws and the General Meeting of Shareholders Regulations:

- Report by the Board of Directors on the proposals for the partial amendment to Company Bylaws.
- Report by the Board of Directors on the motions to amend part of the Regulations of the General Meeting.
- Consolidated text of the Company Bylaws.
- Consolidated text of the General Meeting of Shareholders Regulations.

In connection with the information item on the agenda, the following is provided:

- Report by the Board of Directors on the partial amendment to Board Regulations.
- Consolidated text of the Board Regulations.

Also, generally:

- Communication channels between the Company and the shareholders.
- Model attendance, proxy and remote voting card.
- Methods and procedures to appoint a proxy at the General Meeting and to exercise the remote voting before the Meeting.
- Operating Rules for the Online Shareholders' Forum.
- Instructions for attending and voting at the General Meeting by electronic means.

### **1.2. Right to information before the General Meeting**

Upon calling the meeting, and up to five days before the date scheduled for the General Meeting, shareholders may request such information or clarifications as they deem necessary in connection with the items on the Agenda or to submit any questions they consider appropriate in writing. Shareholders may also request in writing within the same time frame, any clarifications they consider necessary concerning any public information that the Company may have disclosed to the Spanish Securities Market Commission (“CNMV”) since the date of the immediately preceding General Meeting, or regarding the auditor’s report.

The Company will be required to provide the information requested, except in such cases where (i) the information may be unnecessary to safeguard the shareholder’s rights; (ii) there are objective reasons to believe that the information could be used for purposes that are not related to the Company; and/or (iii) disclosing such information may harm the Company or related companies.

Notwithstanding the above, a request for information cannot be refused when it is supported by a number of shareholders of the Company who make up at least 25% of the Company's share capital. The shareholder shall be responsible for any harm and damages that may be caused by the abusive or harmful use of the information requested.

Valid requests for information, clarifications or questions made in writing and the written replies thereto will be included on the Company's website ([www.inmocolonial.com](http://www.inmocolonial.com)). However, when, before raising a specific question, the requested information is clearly, expressly and directly available to all shareholders on the Company’s website ([www.inmocolonial.com](http://www.inmocolonial.com)) in a question-answer format, the Company may limit its reply to the information provided on the Company’s website.

All requests for documentation and/or information must include the personal details of the person which submitted the same and, in particular, the name and surname(s) or corporate name of the shareholder and the number of shares that they hold; and such requests must be submitted by one of the following methods:

- Post: to the registered office (Paseo de la Castellana 52, 28046 Madrid) or the Company’s office in Barcelona (Avenida Diagonal 532, 08006 Barcelona).
- Email address: [accionistas@inmocolonial.com](mailto:accionistas@inmocolonial.com).

Notwithstanding the above, shareholders or proxies attending the General Meeting by electronic means should follow, if they wish to exercise their right to information before the General Meeting, the procedure specified in the document “*Instructions for attending and voting at the General Meeting by electronic means*”, available in the section on the General Meeting of Shareholders 2021 (“Online Attendance”) on the Company’s website ([www.inmocolonial.com](http://www.inmocolonial.com)).

### **1.3. Right to information during the General Meeting**

Shareholders attending the General Meeting by electronic means should follow, if they wish to exercise their rights to information during the General Meeting, the procedure specified in the document “*Instructions for attending and voting at the General Meeting by electronic means*” available in the

section on the General Meeting of Shareholders 2021 ("Online Attendance") on the Company's website ([www.inmocolonial.com](http://www.inmocolonial.com)). For matters not expressly regulated, the same rules provided in the Regulations of the General Meeting for physical attendance to the General Meeting will apply.

## 2. THE RIGHT TO ADD TO THE AGENDA OR TO PRESENT NEW MOTIONS

Shareholders of the company representing at least 3% of the share capital may request the publication of a supplement to the call to the Ordinary General Meeting of Shareholders that includes one or more items on the agenda, provided the new items are accompanied by a justification or, where applicable, a justified motion. Such right shall be exercised by delivering a certified notice to the Company, which must be received at its registered office, located at Paseo de la Castellana 52, 28046 Madrid, within five days from the date of publication of the call. The supplement to the call must be published at least 15 days before the date scheduled for the General Meeting.

Likewise, shareholders representing at least 3% of the share capital may, within the same period described in the paragraph above, submit reasoned motions on matters that have already been or should be included in the Agenda for a General Meeting already called. Upon receiving such motions, the Company shall ensure that the motions and any accompanying documentation, if any, are disseminated among all other shareholders by keeping them published on the corporate website ([www.inmocolonial.com](http://www.inmocolonial.com)).

## 3. ONLINE SHAREHOLDERS' FORUM

On its website, the Company ([www.inmocolonial.com](http://www.inmocolonial.com)) has created an Online Shareholders' Forum, which will remain active from the notice of the General Meeting of Shareholders until the date scheduled for such Meeting. This Forum may be accessed, with the due safeguards, by shareholders and specific and voluntary associations of shareholders duly established and have been entered in the special register created for such purposes by the CNMV under the recast text of the Spanish Limited Liability Companies Law passed by Royal Legislative Decree 1/2010 of 2 July, with a view to facilitating communications between them before the General Meeting (see "*Operating Rules for the Online Shareholders' Forum*").

## 4. GENERAL INFORMATION

For any clarification or additional information, shareholders may contact the Shareholder Relations Office ("Oficina de Atención al Accionista"), through the following means:

- Post: to the registered office (Paseo de la Castellana 52, 28046 Madrid) or the Company's office in Barcelona (Avenida Diagonal 532, 08006 Barcelona).
- Telephone no. (+34) 934 047 910, on business days, from 09:00 to 14:00.
- Email address: [accionistas@inmocolonial.com](mailto:accionistas@inmocolonial.com).

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